



## Seminar on Mediation Advocacy

Organized by CPD & Membership Committee (CPDMC)

### Duration

2 hours

### Date and Time

20 Dec 2016 (Tue), 7:15 p.m. – 9:15 p.m.

### Registration Time

6:45 p.m.

### Medium

English

### Venue

Preston Training Centre  
Rm 408 - 409, 4/F, Fortress Tower,  
250 King's Road, North Point, Hong Kong  
(Fortress Hill MTR Station – Exit B)

普敦培訓中心  
香港北角英皇道 250 號  
北角城中心 408-9 室  
(炮台山港鐵站 B 出口)

Please refer to attached map for details

### CPD

HKMC: 2 points; HKMAAL: Pending

HKMC  
CPD Points

2

HKMAAL  
CPD Points

Pending

### Target Audience

Panel Members / Associate Members /  
Non-members

### Seminar Fee

Panel Members: HK\$150  
Associate Members: HK\$200  
Non-members: HK\$250

In reality, many accredited mediators will not have had the opportunity to “mediate”, however, with the introduction of Practice Direction 31, the opportunity to represent clients in a mediation has become more common. This seminar will discuss the knowledge and skills that are needed to represent a party in a mediation whether you are a lawyer, a client or a representative from any industry and what mistakes should be avoided in this role.

### Seminar Contents

- Is there a need for advocacy training?
- Common mistakes made by advocates
- Ethical and professional responsibilities of representatives acting in mediation
- Pre-mediation – choosing the mediator; conferences and submissions
- Advocates role during stages of process

### Guest Speaker

#### Mr. Michael Beckett

Michael Beckett, previously a Senior Teaching Fellow and now a Visiting Fellow at City University of Hong Kong has been extensively involved in HK mediation and was a Member of HK Department of Justice Working Group on Mediation; Member HKMAAL Working Group on Accreditation Standards; Member HKMAAL Family Mediation Sub-group; Member HKMAAL Panel of Assessors; Member HK Law Society Mediator Admission Committee and Chairman of HKMAAL Working Party on Review of Hong Kong Mediation Code. Accredited and practicing mediator since 1995 with over 1000 mediation cases, both in Australia and Hong Kong.

### Host

#### Mr. Alfred Chan

Vice-President of Hong Kong Mediation Centre  
Chairperson of CPD & Membership Committee

## Registration Method

Please submit (i) the completed enrolment form via the following Google Link:

<https://goo.gl/forms/EIXMn5X97cSB4HYb2>

on or before **14 December 2016**; and

(ii) Seminar fee to Secretariat of Hong Kong Mediation Centre in person or by email or mail on or before **15 December 2016**

## Payment Method

### Cheque

Cheque should be made payable to “Hong Kong Mediation Centre Limited”

### Bank Transfer

Please transfer your seminar fee to HSBC (Account No: 162-242226-001; Account Name: Hong Kong Mediation Centre Limited)

Please write your full name, membership number and seminar name on the back of your cheque or bank slip.

## Confirmation

Confirmation will be notified by email upon successful registration on or before **16**

**December 2016**

## Enquires

Contact Person: Ms. Kayley Wong

Tel: 3620 3076

Fax: 2866 1299

Email: [membership@mediationcentre.org.hk](mailto:membership@mediationcentre.org.hk)

Address:

21/F, Success Commercial Building,

245 -251 Hennessy Road,

Wan Chai, Hong Kong

## Remarks

- A. *Places will be allocated on first-come-first-served basis counting according to payment date.*
- B. *Registration must be made by returning the completed registration form via google link on or before 14 December 2016 and sending the crossed-cheque or copy of the bank-in slip to HKMC on or before 15 December 2016. Confirmation will be notified by email upon successful registration on or before 16 December 2016.*
- C. *If you do not receive any email confirmation from the Secretariat on or before 16 December 2016, your name will be on the waiting list. Your submitted cheque will be voided subsequently by the Secretariat if you have not been assigned a place in the captioned event. If your application fee was made by bank transfer, a cheque will be issued to you as the refund of the payment.*
- D. *Participant must sign in and sign out. CPD Certificate will be issued at the end of the event. **Participants who are late for more than 20 minutes or leave earlier will not be qualified for the completion of HKMC's CPD Points and NO Certificate will be issued.***
- E. *If you are not able to attend the captioned event after the receipt of the confirmation email, you are required to inform the Secretariat as soon as you are aware of unavailability on / before the event date **by email**. **No refund will be made after confirmation.***
- F. *HKMC reserves the right to accept/reject the registration.*
- G. *If typhoon signal no.8 or black rainstorm warning signal is hoisted and not lowered by 4pm, the event will be postponed or cancelled. Rescheduled date/time/venue will be announced in due course.*
- H. *The event is subject to change at any time without liability.*

