



29 September 2014

To all Voting Mediator Members of HKMC

Dear Member,

**NOTICE OF THE
ANNUAL GENERAL MEETING 2014**

Notice is hereby given that Annual General Meeting (“AGM”) of the Hong Kong Mediation Centre will be held on Friday, 24 October 2014 at 7:00 pm in the Classroom 5, Room 408-409, Fortress Tower, 250 King’s Road, North Point, Hong Kong.

AGENDA

1. Confirmation of the Minutes of the AGM held on 1 November 2013;
2. President’s Report for the Year 2013-2014;
3. Financial Report for the Year 2013-2014;
4. Appointment of the Auditor for the Year 2014-2015;
5. Special Resolutions on the Alterations of Memorandum & Articles of Association (please see attachment);
6. Report on Retirement of Council Members for the Year 2013-2014;
7. Open Nomination* and Election of Council Members for the Year 2014-2015;
8. Any other business*.

****Please Note:***

- Please refer to <https://sites.google.com/site/hkmc2014election/> for the details of Open Nomination.
- All proposals for discussion under the “Any other business” of the AGM agenda should be submitted in writing to the Secretary General by email (admin@mediationcentre.org.hk) or by fax (2866 1299) for the President’s approval on or before 5:00 pm on 15 October 2014. No further proposals will be accepted for discussion in the coming AGM on 24 October 2014 but such proposals will be considered and, if it thinks fit, be accepted for discussion in the next general meeting.

To join the AGM on 24 October 2014, please register by completing the attached Reply Slip and return to the HKMC Secretariat by mail, by fax (2866 1299) or completing the registration form via following link **on or before 15 October 2014.**

https://docs.google.com/forms/d/1w1SJJhJmjXNwFCUQztMhC2YTI6O6IHu3zsBp_fm7X1E/viewform?usp=send_form

Thank you for your support and participation.

Yours Sincerely,

By order of the Council

Francis LAW
President
Hong Kong Mediation Centre



香港和解中心
Hong Kong Mediation Centre

INVITATION

ANNUAL GENERAL MEETING 2014

Hong Kong Mediation Centre
is delighted to invite all Voting Mediator Members[^] to the:

Annual General Meeting

Friday 24 October 2014

at

Classroom 5, Room 408-9, 4/F, Fortress Tower,
250 King's Road, North Point, Hong Kong

7:00pm – 11:00pm

This is the event for you to vote and witness the growth of the HKMC

^Please Note:

Only Mediator Members who are permanent residents of Hong Kong Special Administrative Region having paid and discharged the Admission Fee and all outstanding Annual Membership Fees shall be eligible to vote at the meeting.

Please confirm your attendance by the latest on **Wednesday 15 October 2014**.

REPLY SLIP

HKMC AGM 2014 (24 October 2014)

I understand the voting requirement and confirm that I am eligible to vote. I will be able to attend the Annual General Meeting on Friday 24 October 2014.

English Name: _____ Membership No: _____

Signature: _____ Date: _____

地址: 香港灣仔軒尼詩道 245-251 號守時商業大廈21樓

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