



## Mediation Coach Training Course

### Introduction

With the view to provide facilitation and clear guidelines to the candidates sitting for the Accreditation Assessment, the HKMC organizes regular Preparation Courses for the Mediator Accreditation Examination. We are arranging this Mediation Coach Training session to enhance the knowledge and skills of Mediation Coaches (MCs) for our Centre's Preparation Course for the Mediator Accreditation Examination.

HKMC is committed in developing professional Mediation Coaches (MCs) provide high quality comments and guidance to the participants in the Preparation Courses for the Mediator Accreditation Examination. The Accreditation and Assessment Committee requires Panel Accredited Mediators to complete the Mediation Coach training before they are included in the MC recruitment list. Panel Accredited Mediator interested to attend the training, Please click the below link to complete and submit the form on or before **4 Jan 2013**. Please note that the form **MUST BE COMPLETED** or application will not be accepted. Selection will be made by Assessment and Accreditation Committee on the basis of applicants experience in mediation services, professional performance as Assistant Instructors in Mediation Trainings and as the facilitators in ARP training courses. 3 CPD points will be awarded to those attending this training.

### Application Link:

<https://docs.google.com/spreadsheet/viewform?formkey=dG9aRWwhKX0o3dnU2Y1FhWVFKZkdCZ2c6MQ>

### Contents

- A. Structure of Preparation Course
- B. Roles & Functions of MCs in mediation course
- C. Mediation Concepts and Skills (Refresher)
- D. Assessment standards
- E. Common mistakes
- F. Techniques of giving feedback - Facilitation model
- G. Discussion & Q/A

<b>Date &amp; Time</b>	:	12 January 2013 (Saturday) From 2:00p.m. to 5:00p.m.
<b>Venue</b>	:	Caritas Community and Higher Education 14/F, On Lok Yuen Building, 25-27A Des Voeux Road Central, Hong Kong
<b>Targeted Audience</b>	:	HKMC Panel Accredited Members
<b>CPD Point</b>	:	3 CPD Points
<b>Language</b>	:	Cantonese
<b>Fee</b>	:	Free-of-charge
<b>Seat</b>	:	25 (To be reviewed and selected by the Assessment and Accreditation Committee)
<b>Deadline</b>	:	5:00 p.m., 4 January 2013 (Friday)

### Remarks:

- (a) Those who successfully registered for this event will receive a confirmation email.
- (b) Applicant has not received the confirmation email on or before 9 January 2013 may treat as unsuccessful.
- (c) Attendance certificate will be issued at the end of the event.